

## **GROUP TRIP RESERVATION INFORMATION**

N.E.W. Zoo

4418 Reforestation Road Green Bay, WI 54313

Phone: (920) 434-7040 ext. 102 Fax: (920) 434-4162

www.newzoo.org

### **Making a Reservation:**

Group Trip Reservation Forms are available on-line at [www.newzoo.org](http://www.newzoo.org), in person at the NEW Zoo, or call (920) 434-7040 ext. 102 to register over the phone. Completed forms should be submitted online, dropped off, mailed or faxed to the zoo. **All groups coming to the zoo that would like a zoo class must fill out a reservation form.**

A confirmation invoice will be mailed, faxed, or e-mailed to you 5-7 business days after the submission of your registration form. Please have a copy of this confirmation on the day of the visit.

### **Costs of Programs:**

If no program is desired, zoo admission is the only cost. If a program is desired, the cost for groups with 10 or less people is \$20.00/program. For groups larger than 10 people, the cost is \$2.00/person/program. **General zoo admission is required for all programs. The program cost does not include general admission into the zoo.**

### **Arrivals and Payments:**

Please report to the visitor's center where an admissions staff person will greet you. Please only send in one representative with full payment into the visitor's center. All other participants should wait in organized lines outside of the visitor's center ensuring that other guests can still access the main entrance doors. The representative should count their party and proceed inside to pay for the entire group. You may pay by check, cash, or credit card (visa or mastercard). Payment is accepted **ONLY** upon entry into the zoo. We do not accept pre-payment.

After your payment has been made, the entire group in organized lines will walk in the visitor's center. The group will be counted by the admission staff as they pass the admission booth to ensure correct payment has been made. There must be one adult chaperone at the end of the line in case the admission staff needs to correct the group total number.

If you have a scheduled zoo program, your education instructor will meet your group at the picnic tables to the left of the carousel ten minutes before your program time to escort you to your designated program site.

### **Late Arrivals:**

If you are going to be late for a scheduled zoo class program, please contact us as soon as possible at (920) 434-7040 ext. 102. Although we will do our best to accommodate your late arrival, we may have to

reschedule or cancel your class. You will still be able to enter the zoo and tour on your own.

### **Rainy Day/Severe Weather:**

Please check the weather before you depart for the NEW Zoo. The zoo is an outdoor facility and there are no refunds once you have entered the zoo. If you need to cancel your reservation, please contact us to reschedule your visit.

### **Bus Parking:**

Bus parking is available **ONLY** in the upper lot located at the top of the hill next to the zoo. **The bus may use the main parking lot across the street from the zoo only for the drop off or pick up of group passengers.**

### **Carousel and Train Rides:**

The carousel ride is \$1.00 per person per ride and the train ride is \$2.00 per person per ride. Tickets can be purchased in the visitor's center at the admissions booth at any time during your visit with cash, check, or credit card (visa or mastercard).

### **Picnic Areas:**

**No carry-in items are allowed into the zoo.** Picnic tables are available on a first come first serve basis and are located across the street from the zoo in the park. The zoo cannot provide storage for lunches during your visit. Each student will need a hand stamp from the admissions staff if your group is returning to the zoo after lunch.

### **Lunch at the Zoo:**

Zoo lunches can be ordered for any group size but must be ordered at least one week before your arrival date. Each Zoo lunch consists of a hot dog, bag of chips, and a soda. **Zoo lunches are \$3.00 per lunch and must be pre-registered with your group's reservation. Zoo lunches can not be returned for any reason.**

### **Tent Rental:**

The tent is a 20X30 foot white tent complete with 10 cathedral windows and 4 sides. Picnic tables are provided for seating under the tent. Food and drink carry-ins are allowed with the tent rental or the zoo can cater with a full menu or zoo lunches. The tent rental cost is \$200.00 for a full day. Partial day rental is not available. Please call (920) 434-3824 for rental information and reservation.

### **Zoo Souvenirs:**

The gift shop is located in the visitor's center. There must be a 1:4 ratio of adult chaperones to children from your group when inside the gift store at all times.

## ZOO CLASS PROGRAMS

### Wisconsin State Standards:

All our education programs are developed according to the curriculum guidelines of Wisconsin's State Standards. Programs are approximately one hour in length and present 3-4 different animals. Students will have the opportunity to touch at least one animal.

### All ages

**Guided Zoo Tour-** Join a staff member for a tour of the zoo and go where zoo guests can't! During the tour, you will learn all the fun facts and details that only keepers know about our animals here at the zoo.

**Birthday Party-** Let the zoo join the fun and help ring in that special person's birthday. This program will be approximately 20 minutes long and will focus on different kinds of animals and their favorite activities. If you would like to make the day really special, add our birthday package which includes zoo admission for 10 kids and 2 adults, a birthday cake, birthday invitations, party favors for everyone, animal feeding food, and even a "key" to the zoo. Birthday packages are an extra fee. Call 920-434-7040 ext. 102 for more information and to reserve your birthday package.

### Pre-School Zoo Classes

**Animal Discovery** – Fuzzy fur, smooth scales, and flying feathers will all be featured in this program which will provide enriching animal discovery through hands-on learning.

**K- 2<sup>nd</sup> Grades** (Can be adapted for adult audiences)

**Animal Adventures** – Use your imagination and travel around the world with us. Meet some of the interesting animals that can be found in different lands and in your own backyard.

**Habitat Sweet Home** – What is a habitat? What do animals need to survive? Through up-close animal experiences, this program will explore different types of animal habitats and how animals are adapted for survival.

**Creatures Have Class** – How do you label a lemur or categorize a crocodile? Through up-close animal observations, students will learn how to classify animals into groups and gain an understanding of their basic survival needs.

**3<sup>rd</sup> - 5<sup>th</sup> Grades** (Can be adapted for adult audiences)

**Suitcase for Survival-** How can humans impact wild animals? Through the use of confiscated animal biofacts, students will explore the impact that the wildlife trade has on the delicate balance of natural ecosystems.

**Rainforest Rescue-** Tropical rainforests of the world are vanishing by the second and need your help! This program will investigate the challenges of today's rainforest environments through encounters with our tropical animal ambassadors.

**Edging Toward Extinction** – How do animals become endangered? What are zoos doing to save them? Join us as we investigate the causes and effects of endangered and extinct animals through face-to-face animal experiences.

**6 - 12<sup>th</sup> Grades** (Can be adapted for adult audiences)

**Conservation Connection** – What does SSP mean? What role do zoos play in conservation? Through presentation and discussion, students will learn the role zoos play in wildlife conservation, and actions they can take to be effective environmental conservationists.

**Zoo Careers** – A summary of zoo careers and job requirements will be discussed, along with the present-day mission of zoos. This presentation will be tailored to meet the specific interests of your students.

## **Frequently Asked Questions**

### **Where do we go when we arrive at the zoo?**

Please report to the visitor's center where an admissions staff person will greet you. Please only send in one representative with full payment into the visitor's center. All other participants should wait in organized lines outside of the visitor's center ensuring that other guests can still access the main entrance doors. The representative should count your party and proceed inside to pay for the entire group. You may pay by check, cash, or credit card (visa or mastercard).

### **How many chaperones will I need?**

The zoo suggests a 1:10 ratio of adults to students.

### **How much is the program going to cost?**

General zoo admission is required for all programs. General admission for children 2 and under is free, children 3-15yrs is \$3.00, adults 16 and over is \$5.00, and senior citizens is \$3.00. An addition charge is required for each education program scheduled. The program fee for groups with 10 or less people is \$20.00 per program. The program fee for groups with 11 or more people is \$2.00 per person per program.

### **Where can you get zoo souvenirs?**

The gift shop is located in the visitor's center. There must be a 1:4 ratio of adults to children from your group when inside the gift store at all times.

### **If we are scheduled for an educational program, where do we meet our teacher?**

Your zoo educator will meet your group at the picnic tables to the left of the carousel ten minutes before your scheduled program time and will escort you to your designated program site.

### **What if our group is running late?**

If you are scheduled for a zoo class program, please contact the zoo at (920) 434-7040 ext. 102, and let us know of your approximate arrival time. While we do our best to accommodate late arrivals, we reserve the right to adjust or cancel a program depending on the availability of our schedule.

### **Should we wear name tags?**

We strongly encourage each child to be identified with school name, teacher name, and school phone number.

### **What do we do for lunch?**

No carry-in items are allowed into the zoo unless the event tent has been pre- reserved with your group. Public picnic tables are available on a first come first serve basis and are located across the street from the zoo in the park. The zoo cannot provide storage for lunches during your visit. Each student will need a hand stamp from the admissions staff if your group is returning to the zoo after lunch.

**What if it's raining the day of our visit?** Just call the zoo if you decide not to come. As long as your group has not entered the zoo, you are welcome to reschedule. To reschedule please submit a new group trip registration form with your new selected date.

**Please treat all living things at the zoo with care and respect.**

**We have placed trash receptacles and recycle bins throughout the zoo so that you can leave the grounds the way you found them. Thank you for visiting!**

## GROUP TRIP RESERVATION FORM

N.E.W. Zoo  
4418 Reforestation Road Green Bay, WI 54313  
Phone: (920) 434-7040 ext. 102 Fax:920-434-4162  
www.newzoo.org

School or facility name \_\_\_\_\_

Street address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_

Contact name \_\_\_\_\_

Contact phone number \_\_\_\_\_

Contact e-mail address \_\_\_\_\_

Contact fax number \_\_\_\_\_

Date of trip \_\_\_\_\_

Time of arrival \_\_\_\_\_

Grade level \_\_\_\_\_

Number of adult chaperones \_\_\_\_\_

Number of children 16-18yrs \_\_\_\_\_

Number of children 3-15yrs \_\_\_\_\_

Number of zoo lunches wanted \_\_\_\_\_

### Zoo Class Information

Place the time of the class you would like in the selected class time column for the zoo class desired.

<u>Class Title</u>	<u>Suggested Age</u>	<u>Selected Class Time</u>
Guided Tour	All ages	
Birthday Party	All ages	
Animal Discovery	Pre-school	
Animal Adventures	K-2 <sup>nd</sup> grade	
Habitat Sweet Home	K-2 <sup>nd</sup> grade	
Creatures Have Class	K-2 <sup>nd</sup> grade	
Suitcase for Survival	3 <sup>rd</sup> -5 <sup>th</sup> grade	
Rainforest Rescue	3 <sup>rd</sup> -5 <sup>th</sup> grade	
Edging Toward Extinction	3 <sup>rd</sup> -5 <sup>th</sup> grade	
Conservation Connection	6 <sup>th</sup> -12 <sup>th</sup> grade	
Zoo Careers	6 <sup>th</sup> -12 <sup>th</sup> grade	

We can create a class based on you current curriculum. A three weeks notice is required.

Description of class desired: \_\_\_\_\_

\_\_\_\_\_