



Internship Application Form

Today's Date: _____

Personal Information

Last Name _____ First Name _____ Middle Initial _____

Current Address _____

City _____ State _____ Zip _____

Phone Number _____ Email Address _____

Permanent Address _____

City _____ State _____ Zip _____

Permanent Phone Number _____

Have you previously been employed or volunteered at the NEW Zoo? YES NO

If yes, when and what did you do? _____

Education Information

College/University _____ Major _____

Degree awarded or working toward _____

Number semesters completed _____ Anticipated Graduation _____

High School _____ Graduation Date _____

City, State _____ GPA _____

Internship Information

For which position are you applying? EDUCATION INTERN MARKETING INTERN

Term(s)

_____ Summer Semester (May-September) _____ Spring Semester (January-May)

_____ Fall Semester (September-December)

Will you seek academic credit for this internship? YES NO

If seeking credit, you are responsible for obtaining and meeting the specific program requirements of your academic institution IN ADDITION TO the NEW Zoo's requirements. The NEW Zoo will provide the necessary documentation upon request.

Please provide contact information (if any) for your academic advisor.

Name _____ Phone Number _____

Email Address _____

Circle the days you will be available

MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY SUNDAY

If applying for Summer Internship, you must **initial this box** to agree to dedicate 30 hrs per week (minimum 300 hrs per internship) to the NEW Zoo

If applying for Fall or Spring Internship, you must **initial this box** to agree to dedicate 10 hrs per week (minimum 100 hrs per internship) to the NEW Zoo

Continue to the back side of this application



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Describe any special skills or training you have that qualifies you for the position. _____

Do you have experience in any of the following? (circle all that apply)

Biology	Environmental Science	Fundraising	Writing
Customer Service	Computer skills	Marketing/Sales	Working with children
Education	Event Planning	Public Speaking	Working with animals

References

Please provide two professional or academic references. Do not list friends or relatives.

Name _____ Phone Number _____

Email Address _____

Relationship _____ How long have you known this reference? _____

Name _____ Phone Number _____

Email Address _____

Relationship _____ How long have you known this reference? _____

Attachments

Please submit the following materials as part of your application packet.

Resume: Attach a resume in which you list relevant coursework, work experiences, and other personal experiences that relate to the internship for which you are applying.

Personal statement: On a separate sheet of paper, write a short letter describing why an internship at the NEW Zoo, and the specific internship for which you are applying, relate to your academic and career goals. This should answer the question "Why do you want to intern at the NEW Zoo?" Please keep the statement to one page.

Letter of recommendation: Provide one letter of recommendation from a current or former professor or employer in a sealed envelope. These letters can be included in this application or sent separately. Indicate here if the letter is included or sent separately. _____

Return all application materials via mail, fax, or email to:

Education & Volunteer Programs Coordinator
NEW Zoo
4418 Reforestation Road
Green Bay, WI 54313

bc_zoo_education@co.brown.wi.us

Fax: 920.434.4162

Phone: 920.434.7841 ex 102